

## Research Analyst Internship – Chinese Local

Venture Education empowers education in China. Headquartered in Beijing, Venture is an award-winning consultancy with a diverse team of innovative educators, researchers, business specialists and project leaders. We improve global education through sharing best practice, partnering leading organisations and developing creative new approaches.

[ventureeducation.org](http://ventureeducation.org)

Your job as Chinese Research Analyst Intern is to collaborate with Venture's international research team across a number of diverse projects that contribute and drive contemporary debates in the Chinese education sector. You will be involved with exciting projects and being able to take initiative, learning along the way about every aspect of education consultancy in China.

### Responsibilities include (but not limited to):

- Supporting delivery of insightful guides and reports on education in China.
- Creating thoughtful and empathetic content for Venture's LinkedIn account and supporting the growth of followers and engagement.
- Ensuring stable and quality output for Venture's social media presence.
- Tracking news about education in China from both Chinese and international sources.
- Supporting the research team with other ongoing research projects.

### Key requirements for the role:

- Native Mandarin speaker.
- Strong English oral skills & outstanding written skills.
- Ability to quickly research and learn about a new subject.
- Strong attention to detail and accuracy when writing, proofreading and copy-editing.
- Ability to plan and organise tasks to meet deadlines in a fast-paced working environment.
- Ability and willingness to take ownership of projects and deliver high-quality outcome.

### Attributes that would give a candidate an edge:

- Experience in China and/or global education sector.
- Having related research or internship experience.
- Focus on problem-solving instead of excuse-finding.
- Passion for reading, writing, and researching.

### What will you get out of the role?

- Project outcomes that will give you an edge in future job applications.
- Rapid growth into research skills and project management skills.
- Regular check-in guidance from direct supervisor.
- An incredibly solid grounding in an innovative consultancy company.
- Engaging with a diverse, hardworking, knowledgeable, caring team.
- Opportunities to develop in various parts of the organisation.
- Ongoing professional development and company events.

**Reporting to:** Research Lead

**Schedule:** 9am-6pm; Monday to Friday

**Period:** Minimum 3 Months

**Salary:** 150RMB per working day

**Location:** Beijing office (near Liangmaqiao)

**If you are interested in applying, please email your cover letter and CV setting out your motivations and suitability to**

**[recruitment@ventureeducation.org](mailto:recruitment@ventureeducation.org)**

**and cc [yurou@ventureeducation.org](mailto:yurou@ventureeducation.org).**