



Venture Education Research Analyst

Venture Education empowers UK education in China. Headquartered in Beijing, Venture is an independent consultancy with a diverse team of innovative educators, researchers, business specialists and project leaders. We have a considerable network of individuals and organisations in both China and the UK. Our goal is to improve global education through sharing best practice, partnering between leading organisations and developing creative new approaches. Our approach is bespoke: we are extremely passionate about every project and geared towards either sustainable quality by-the-book or wild invention for maximum impact. Our clients include different departments of national governments, NGOs & charities and businesses of all sizes. While we work across all aspects of education, from early years to EdTech, we have particular focuses in employability, entrepreneurship & professional development, girls' and women's education and student transition (including school to school, school to university, university to employment and country to country).

Previous and current projects range very widely: from research reports on education opportunities in Hainan, to delivering employability workshops for a UK university TNE partnership in Shaanxi; from assisting a UK independent school with market entry, to promoting emerging leadership skills in teenage girls in Beijing with a professional mentoring programme. Venture Education frequently features in international media outlets and was a finalist for two awards in the UN-backed 2019 China Social Impact Awards.

We are always open to new projects, we love to make ideas happen, and we care about what we do. Our publicly available research:

<https://www.ventureeducation.org/research>

Research Analyst

What we are looking for

We are looking for someone organised, hard-working, adaptive and creative who can work under considerable pressure to join our research team. This may include undertaking challenging research, minuting meetings with the government, carrying out policy and market analysis, or producing documents on extremely tight deadlines. You will get to work

with some of the biggest education organisations in the UK including the government, commercial entities, schools and universities. We need someone with attention to detail who can produce exceptional, accurate research and then undertake intelligent analysis.

Job responsibilities

- Quickly obtain and synthesise existing data from multiple sources to effectively communicate key findings to internal and external stakeholders
- Perform quality and accurate research analysis that is able to connect the macro environment with organisation-specific impact
- Consistently produce excellent quantitative and qualitative analytic work to tight deadlines
- Carry out primary research in the form of surveys and interviews for both internal and external use
- Summarise data and produce position papers, policy analysis, consultancy reports and proposals that contribute and drive contemporary debates in the Chinese education sector
- Collaborate with local, national and international entities
- Assist the leadership of the organisation with other research and writing tasks

Position requirements

- Exceptional writing skills, with the ability to summarise complex ideas and present them in a concise, accessible way
- Have strong attention to detail when writing, proof reading and copy editing a variety of documents (reports, proposals, infographics, etc.)
- Ability to analyse data and information, identify trends and connections and present findings clearly and accurately through graphics and writing
- Passion for reading and writing research, policy and reports
- Ability to take the lead on research projects, effectively communicating with and managing other team members to ensure research, writing, translation and design is carried out efficiently and to an appropriate standard



- Ability to consistently produce work at a high standard under tight deadlines
- Bachelor's Degree (or equivalent) and two-years work experience

Preferred but not essential

- Background in education (teaching, for example)
- Ability to create infographics
- Ability to use data analytics software preferred
- Strong Mandarin language ability preferred
- Experience in the UK education sector preferred

Where will this take me?

You will learn a vast amount about the education sector, policy landscape in China and the UK and ongoing market entry and access challenges for UK trade. You will also develop a considerable understanding of business development, marketing strategies, effective consultancy, sales techniques, project management and entrepreneurship. This could lead to future positions in Venture as a research lead, project manager or business development manager. Externally, anyone leaving Venture would be invaluable to a UK university, well-equipped to take a non-academic role in an international school or perfectly-prepared to enter into either governmental or commercial research and policy work in any sector.

Job details

- 12000RMB+ (depending on experience and qualifications)
- Medical Insurance provided
- Work visa (Z-Visa, if requirements are met)
- Monday – Friday; 9AM to 6PM
- Located in Chaoyang, Beijing; Opposite the French School

If you are interested in applying, please email your CV setting out your motivations and suitability to recruitment@ventureeducation.org